

Visas for Work, Study & Long Term Stay (COE Holders)

Applicants should submit the following documents. Additional documents may be requested during the course of review.

<p><input type="checkbox"/> 1. An application form. (Sample)</p> <ul style="list-style-type: none">- Completed and signed in “wet ink” (no electronic signatures).
<p><input type="checkbox"/> 2. A valid passport (original).</p> <ul style="list-style-type: none">- With sufficient space for a visa.- Submit a copy of the identification page as well.
<p><input type="checkbox"/> 3. A passport-sized photograph.</p> <ul style="list-style-type: none">- 2 X 1.4 inch.- On glossy photo paper.- Taken within the last 6 months.- With plain background.- Glue to the entered application form (not stapled, not taped).
<p><input type="checkbox"/> 4. A Green Card or valid I-94 and US resident visa to re-enter US (only for non-US citizens).</p> <ul style="list-style-type: none">- F or J visa holders must include an I-20 or DS-2019 with the valid signature of an appropriate official in order for re-entry.- Copies are acceptable.- Applications from B-1 and B-2 visa holders are NOT accepted.
<p><input type="checkbox"/> 5. A “Certificate of Eligibility”.</p> <ul style="list-style-type: none">- A document issued before a visa application by a regional immigration authority under the jurisdiction of the Ministry of Justice, Japan. Click here for details. They started to issue a COE via email. Click here for details.- A copy is acceptable.
<p><input type="checkbox"/> 6. Proof of address (a copy of driver license, state ID, utility bill or lease agreement).</p> <ul style="list-style-type: none">- Only applications from residents of our jurisdiction* are accepted. Applicants need to show that they reside in our jurisdiction. <p><i>*New York State, Delaware, New Jersey, Pennsylvania, Puerto Rico, the U.S. Virgin Islands, West Virginia and Connecticut (Fairfield County only)</i></p>
<p><input type="checkbox"/> 7. A parental consent form (only for applications by applicants under the age of 18 who are not accompanied by a parent or guardian).</p>
<p><input type="checkbox"/> 8. A letter of authorization (only for applications by proxies).</p>